



REQUEST FOR CONTINUITY TRANSFER
2012-2013 School Year

PLEASE PRINT

Student ID Number (Required) _____ Race _____ Gender _____

Student's Last Name _____ First _____ Middle _____ Birthdate _____

New Address of Parent of Legal Guardian - Number and Street (No P.O. Box) _____ Apartment # _____

City _____ Zip _____ Home Phone # _____ Work Phone # _____

Old Address of Parent of Legal Guardian - Number and Street (No P.O. Box) _____ Apartment # _____

City _____ Zip _____

Name of Parent / Legal Guardian _____ Zoned School _____

Requested School _____

*Pre-K students are not eligible for continuity to kindergarten Grade in 2012-13 _____

Is your child currently receiving special education services? Yes [] No []
If yes, what special education service does your child receive? (Life Skills, Resource, CBIP, etc.) _____

Attach information documenting the new address and date of move to this form. Appropriate documentation could include a signed lease or house contract and a utility bill for the new address (gas, electric, or water) in the parent / legal guardian's name. If documentation of the new address is not submitted with this request, it will be returned to you.

Principal signature is required before submitting this form. Signature does not mean the transfer request is approved. It only signifies that the matter has been discussed with the principal.

Principal of Requested School:

Comments: _____

Principal Signature _____ Date _____

If my request is granted I understand that my child's renewal for following years depends on satisfactory attendance, effort, and conduct, and I will be responsible for transportation to the requested school. I understand that if this form is not accurately completed, it will be returned to me.

I certify that all information provided is true and correct to the best of my knowledge and belief.

Parent / Legal Guardian Signature _____ Date _____

Please return this form to Customer Service, 2601 Bransford Avenue, Nashville, TN 37204, or fax to 214-8652. Proof of address must be included with this request.

To request an accommodation, please contact your building principal or department head. (Interpreters for the deaf or hard of hearing must be requested forty- eight [48] hours prior to the event.) Questions or concerns may be referred to the Metropolitan Nashville Public Schools Customer Service Center, 615/259-4636. Si usted necesita información adicional o si usted tiene alguna pregunta, por favor llame o contacte al director de su escuela. Metropolitan Nashville-Davidson County Public Schools does not discriminate on the basis of age, race, sex, color, national origin, or disability in its hiring or employment practices or in admission to, access to, or operation of its programs, services or activities.